

**BEACH ROAD
GOLF ESTATES
COMMUNITY DEVELOPMENT
DISTRICT**

February 10, 2025

**BOARD OF SUPERVISORS
REGULAR MEETING
AGENDA**

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

Beach Road Golf Estates Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

February 3, 2025

Board of Supervisors
Beach Road Golf Estates Community Development District

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Beach Road Golf Estates Community Development District will hold a Regular Meeting on February 10, 2025 at 1:00 p.m., at the Bonita National Golf and Country Club, 2nd Floor of the Clubhouse, 17501 Bonita National Blvd., Bonita Springs, Florida 34135 and via Zoom at <https://zoom.us/j/95544868880>, Meeting ID: **955 4486 8880**, Passcode: **5522** or telephonically at **1-305-224-1968**, Meeting ID: **955 4486 8880**, Passcode: **5522**. The agenda is as follows:

1. Call to Order/Roll Call
2. Chairman's Opening Comments
3. Public Comments (*3 minutes per speaker*)
4. Update: Superior Waterway Services, Inc. Treatment Report
5. Continued Discussion: Collier Boulevard Extension (Supervisor Vanderhyden)
6. Acceptance of Unaudited Financial Statements as of December 31, 2024
 - Discussion: District Bonds
 - Construction Fund Sources and Uses Reconciliation
7. Approval of January 13, 2025 Regular Meeting Minutes
8. Staff Reports
 - A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*
 - B. District Engineer: *Johnson Engineering, Inc.*
 - C. District Manager: *Wrathell, Hunt & Associates, LLC*
 - NEXT MEETING DATE: March 17, 2025 at 1:00 PM

○ QUORUM CHECK

SEAT 1	JOSEPH GRILLO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	BARY KOVE	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	DANIEL DITOMMASO	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	DENISE KEMPF	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	TIMOTHY VANDERHYDEN	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

D. Field Operations: *Wrathell, Hunt & Associates, LLC*


- LandCare Monthly Service Calendar – January & February

9. Audience Comments/Supervisors' Request

10. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 239-464-7114.

Sincerely,



Chesley "Chuck" Adams
 District Manager

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
DECEMBER 31, 2024**

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
BALANCE SHEET
DECEMBER 31, 2024**

	General Fund	Debt Service Fund Series 2015	Capital Projects Fund Series 2015	Total Governmental Funds
ASSETS				
Cash	\$ 1,568,251	\$ -	\$ -	\$ 1,568,251
Investments				
Revenue	-	761,062	-	761,062
Reserve	-	1,009,509	-	1,009,509
Sinking	-	90	-	90
Interest	-	86	-	86
Prepayment	-	50,832	-	50,832
Construction	-	-	343,646	343,646
Due from other	18,233	-	-	18,233
Due from general fund	-	1,303,322	-	1,303,322
Due from capital projects fund	14,504	-	-	14,504
Due from other governments	6,722	-	-	6,722
Utility deposit	782	-	-	782
Total assets	<u>\$ 1,608,492</u>	<u>\$ 3,124,901</u>	<u>\$ 343,646</u>	<u>\$ 5,077,039</u>
LIABILITIES				
Liabilities				
Accounts payable	\$ 6,294	\$ -	\$ -	\$ 6,294
Developer advance	1,983	-	-	1,983
Accrued taxes payable	428	-	-	428
Due to general fund	-	-	14,504	14,504
Due to debt service	1,303,322	-	-	1,303,322
Due to other	126	-	-	126
Total liabilities	<u>1,312,153</u>	<u>-</u>	<u>14,504</u>	<u>1,326,657</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred receipts	24,956	-	-	24,956
Total deferred inflows of resources	<u>24,956</u>	<u>-</u>	<u>-</u>	<u>24,956</u>
FUND BALANCES				
Restricted for:				
Debt service	-	3,124,901	-	3,124,901
Capital projects	-	-	329,142	329,142
Assigned				
Lake bank erosion repair	150,000	-	-	150,000
Unassigned	121,383	-	-	121,383
Total fund balances	<u>271,383</u>	<u>3,124,901</u>	<u>329,142</u>	<u>3,725,426</u>
Total liabilities and fund balances	<u>\$ 1,608,492</u>	<u>\$ 3,124,901</u>	<u>\$ 343,646</u>	<u>\$ 5,077,039</u>

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2024**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ 199,760	\$ 270,521	304,891	89%
Intergovernmental: shared costs revenue	-	-	68,040	0%
Interest	8	11	-	N/A
Total revenues	<u>199,768</u>	<u>270,532</u>	<u>372,931</u>	73%
EXPENDITURES				
Supervisors	1,077	3,014	10,334	29%
Management/recording	3,333	10,000	40,000	25%
Financial accounting services	1,292	3,875	15,500	25%
Audit	-	-	4,500	0%
Dissemination agent	417	1,250	5,000	25%
Arbitrage rebate	-	-	500	0%
Trustee fees	-	-	10,850	0%
Legal	2,887	2,887	10,000	29%
Engineering	-	-	5,000	0%
Postage	408	539	750	72%
Printing & reproduction	83	250	1,000	25%
Legal advertising	-	-	1,000	0%
Annual district filing fee	-	175	175	100%
Insurance	-	7,337	7,100	103%
Other current charges	163	506	650	78%
ADA website maintenance	-	210	210	100%
Website	-	705	705	100%
Total professional & admin	<u>9,660</u>	<u>30,748</u>	<u>113,274</u>	27%
Operations				
Shared costs maintenance/monitoring	13,230	16,497	126,000	13%
On-site other contractual services	5,017	19,724	116,000	17%
Total operations	<u>18,247</u>	<u>36,221</u>	<u>242,000</u>	15%
Other fees and charges				
Property appraiser	-	1,459	1,459	100%
Tax collector	-	2,685	2,189	123%
Total other fees and charges	<u>-</u>	<u>4,144</u>	<u>3,648</u>	114%
Total expenditures	<u>27,907</u>	<u>71,113</u>	<u>358,922</u>	20%
Excess/(deficiency) of revenues over/(under) expenditures	171,861	199,419	14,009	
Fund balance - beginning	99,522	71,964	111,917	
Assigned				
Lake bank erosion repair ¹	150,000	150,000	150,000	
Unassigned	121,383	121,383	(24,074)	
Fund balance - ending	<u>\$ 271,383</u>	<u>\$ 271,383</u>	<u>\$ 125,926</u>	

¹Intended to fund long term lake bank erosion repairs in District owned ponds.

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2015
FOR THE PERIOD ENDED DECEMBER 31, 2024**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Assessment levy: on-roll	\$ 1,303,322	\$ 1,747,486	\$ 1,993,150	88%
Interest	5,145	27,071	-	N/A
Total revenues	<u>1,308,467</u>	<u>1,774,557</u>	<u>1,993,150</u>	89%
EXPENDITURES				
Principal	-	670,000	670,000	100%
Interest	-	661,767	1,308,900	51%
Total expenditures	<u>-</u>	<u>1,331,767</u>	<u>1,978,900</u>	67%
Excess/(deficiency) of revenues over/(under) expenditures	1,308,467	442,790	14,250	
Fund balance - beginning	1,816,434	2,682,111	2,604,257	
Fund balance - ending	<u>\$ 3,124,901</u>	<u>\$ 3,124,901</u>	<u>\$ 2,618,507</u>	

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND SERIES 2015
FOR THE PERIOD ENDED DECEMBER 31, 2024**

	Current Month	Year to Date
REVENUES		
Interest	\$ 1,339	\$ 4,346
Total revenues	1,339	4,346
EXPENDITURES		
Total expenditures	-	-
Net increase/(decrease), fund balance	1,339	4,346
Beginning fund balance	327,803	324,796
Ending fund balance	\$ 329,142	\$ 329,142

Beach Road Golf Estates

Construction Fund Sources and Uses Reconciliation

Updated 2/10/25

Sources

01/1/23 Construction Fund Balance	Total Sources	986,324
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Uses

January 2023 Requisitions

Req. 62 - Landcare USA (Oak Tree relocation & Sod for Palm Trees)	6,463.32
Req. 63 - Superior Waterways (Aerator Cabinets & Compressors)	17,672.16
Req. 64 - Lykins Signtek (Additional Stop Signs)	7,950.00
Req. 65 - Kerton Electrical (Pedestrian Gate Electrical)	1,037.99
<u>MONTH TOTAL:</u>	<u>\$33,123.47</u>

February 2023 Requisitions

Req. 66 - Lykins Signtek (Speed Hump Crossing Sign)	\$725.00
Req. 67 - Landcare USA (Sod for the Oak Tree field)	\$3,128.32
Req. 68 - Collier Paving (Speed Hump Installation)	\$64,101.12
Req. 69 - Superior Waterways (Deposit for Aerator Upgrade Program)	\$87,365.58
<u>MONTH TOTAL:</u>	<u>\$155,320.02</u>

March 2023 Requisitions

Req. 70 - Superior Waterways (Aerator Upgrade Program)	\$62,122.53
<u>MONTH TOTAL:</u>	<u>\$62,122.53</u>

April 2023 Requisitions

	NONE
<u>MONTH TOTAL:</u>	<u>\$0.00</u>

May 2023 Requisitions

	None
<u>MONTH TOTAL:</u>	<u>\$0.00</u>

June 2023 Requisitions

Req. 71 - Collier Paving (ADA Mats & RPMs)	\$1,210.00
Req. 72 - MRI Underwater Specialists (Stormwater Inspection within gates)	\$6,000.00
<u>MONTH TOTAL:</u>	<u>\$7,210.00</u>

July 2023 Requisitions

	None
<u>MONTH TOTAL:</u>	<u>\$0.00</u>

August 2023 Requisitions

Req. 73 - FPL (BBRD Streetlighting Cancelation)	\$130,311.84
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Req. 74 - Anchor Marine Services (Drain Repair/Replacements)	\$52,516.00
Req. 75 - Carter Fence (Pedestrian Gate Installation)	\$17,659.14
MONTH TOTAL:	\$200,486.98

September 2023 Requisitions

Req. 76 - Collier Paving (Additional Pedestrian Street Signs)	\$29,200.00
Req. 77 - Anchor Marine Services (Drain Repair/Replacement)	\$27,294.00
MONTH TOTAL:	\$56,494.00

October 2023 Requisitions

Req. 78 - Banks Engineering (Various LDO Work)	\$6,750.00
MONTH TOTAL:	\$6,750.00

January 2024 Requisitions

Req. 79 - MRI Non-Shared Repairs	\$23,589.00
Req. 80 - MRI Collapsed Pipe Repair	\$16,970.00
Req. 81 - MRI Pipe Cleaning	\$62,400.00
MONTH TOTAL:	\$102,959.00

March 2024 Requisitions

Req. 82 - MRI BBRD 30% Cleaning	\$10,800.00
Req. 83 - JEI Stormwater Review	\$1,708.00
MONTH TOTAL:	\$12,508.00

July 2024 Requisitions

Req. 84 - AV Tech 50% Crosswalk	\$10,075.00
Req. 85 - FL GIS	\$2,880.00
MONTH TOTAL:	\$12,955.00

October 2024 Requisitions

Req. 86 - Collier Paving Striping	\$37,895.80
MONTH TOTAL:	\$37,895.80

Additional Littoral Plantings- Earthbalance (Paid waiting for requisition # from Banks Completed in 2022)	22,500
Card reader for new entry pedestrian gates -Ramco (Paid waiting for req # from Banks)	2,500
Solar Pedestrian Crosswalk GM - Holding 50%	10,075
4 Stop Signs at Cherrywood & Wicklow	7,400
Solar Pedestrian Crosswalk Cavan	20,150
BBRD Landscape Lighting	150,000
Additional Conduit Install	40,000
FL GIS Remaining Balance	14,000
Planned Uses	\$266,625.00

Total Expenses \$941,941.80

* REMAINING BALANCE

*Variance	\$44,381.77
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**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

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The Board of Supervisors of the Beach Road Golf Estates Community Development District held a Regular Meeting on January 13, 2025 at 1:00 p.m., at the Bonita National Golf and Country Club, 2nd Floor of the Clubhouse, 17501 Bonita National Blvd., Bonita Springs, Florida 34135 and via Zoom at <https://zoom.us/j/95544868880>, and telephonically at 1-305-224-1968, Meeting ID: 955 4486 8880, Passcode: 5522, for both.

Present were:

Barry Kove	Chair
Daniel DiTommaso	Vice Chair
Joseph Grillo	Assistant Secretary
Timothy Vanderhyden	Assistant Secretary
Denise Kempf	Assistant Secretary

Also present:

Shane Willis	Operations Manager
Greg Urbancic (via phone/Zoom)	District Counsel
Mark Zordan (via phone/Zoom)	District Engineer
Andy Nott	Superior Waterway Services, Inc. (SWS)
Wendy Weber-Brunson	Bonita Nat'l Community Assoc. Manage
Robin Serne	Corkscrew Regional Ecosystem Watershed (CREW) Land & Water Trust Trail Operations Coordinator

Residents present (in person/via phone/Zoom):

Jeff Cutler Robet Eckley Ralph Tayman Jeff Karasyk Other Residents

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Willis called the meeting to order at 1:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Chairman's Opening Comments

41 Mr. Kove introduced Ms. Robin Serne, CREW Land & Water Trust (CREW) Trail Operations
 42 Coordinator, gave a PowerPoint presentation outlining the nonprofit organization’s responsibility
 43 in managing the trail system, its key personnel, the overall trail system, events and mission to
 44 preserve the watershed. She pointed to the proposed locations and sign designs in the median
 45 of Bonita Beach Road, at CREW’s expense.

46 Regarding the request, Mr. Zordan stated that he has no objections to the request. Mr.
 47 Urbancic stated that assurances must be made that these changes comply with current traffic
 48 laws and installation and maintenance responsibilities must be designated. Mr. Willis stated he
 49 will have Mr. Adams sign off on preparing a User Maintenance Agreement with CREW.

50 Discussion ensued regarding installing another sign exiting the community, if a permit is
 51 required and adding language in the Agreement stating “signs must meet the Manual on Uniform
 52 Traffic Control Devices (MUTCD) standards, latest edition 2024”.

53 **Mr. Willis opened public comments for this specific item.**

54 Resident Jeff Karasyk asked if the CDD would consider installing a third sign where
 55 residents exit the community. Mr. Kove stated the Board can consider it once the two signs are
 56 installed.

57 Resident Jeff Cutler recalled that CREW Representatives made a presentation a few years
 58 back and suggested inviting them back again. Mr. Kove stated he thinks this is a great idea.

59 **Mr. Willis closed public comments.**

60

61 **On MOTION by Mr. Grillo and seconded by Mr. Kove, with all in favor, to approve**
 62 **the placement of the signs at the locations as requested at the expense of Crew**
 63 **Trust, the maintenance at the expense of Crew Trust, with the future that the**
 64 **CDD can remove at any time at our request or have Crew Trust remove at any**
 65 **time at our request, was approved.**

66

67

68 **THIRD ORDER OF BUSINESS**

Public Comments (3 minutes per speaker)

69

70 No members of the public spoke.

71

72 **FOURTH ORDER OF BUSINESS**

**Consideration of Proposal for Lake
 12 Compressor Replacement**

73

74

75 The Fourth and Fifth Orders of Business were presented simultaneously.

76

77 **FIFTH ORDER OF BUSINESS**78 **Update: Superior Waterway Services, Inc.**
79 **Treatment Report**

80

81 Mr. Nott gave a verbal report and provided options to prevent the Lake 17 and Lake 18
82 aerators from tripping. Recalling the new compressor slated for Lake 12 was installed at Lake 9
83 instead, and is still having issues, he will provide a proposal to replace it at the next meeting. Mr.
84 Willis suggests proceeding with installing a water shield at Lakes 17 and 18. The Board agreed.

85

86 Mr. Nott suggested implementing a maintenance criteria for Thalia grass for areas other
87 than the flow ways, littoral shelves and marsh areas; as each community has varied views on the
88 subject.

89

90 Discussion ensued regarding maintaining Thalia to prevent overgrowth and Mr. Nott
91 responding to an email regarding the criteria to address what some consider overgrown littoral
92 shelves.

93

94 As the annual lake audit is scheduled for the 21st, Mr. Nott will provide that Report with
95 supporting documentation at the next meeting.

96

97 **▪ Chairman's Opening Comments**

98

99 **This item resumed.**

100

101 Mr. Kove requested updates on various matters and District Staff responded, as follows:

102

- 103 ➤ Florida Power & Light (FPL) provided written confirmation changing the year-end target
104 completion date for the Bonita Beach Road Sidewalk Lighting Project to February 2025; reasons
105 for the delay were due to transitioning crews to hurricane damaged areas, the holidays and
replacing stolen materials that are on back-order.

106

107 Mr. Willis stated he forwarded the FPL email response to Mr. DiTommaso and decided to
108 defer sending backup to Mr. Urbancic to send the letter to FPL.

109

- 110 ➤ Mr. Urbancic was directed to send a forceful letter to FPL by next week asking FPL to
111 respond to the CDD's requests about the status of the project, instead of waiting until January,
112 2025.

113

114 Mr. DiTommaso's expressed disappointment about FPL's response time and voiced his
115 opinion that the CDD should send the letter to FPL and the Florida Public Utility Commission.

106 Discussion ensued regarding including supporting documents with the letter and Staff and
107 the Board following certain protocols when receiving updates in between meetings, to avoid a
108 Sunshine Law violation.

109 Mr. Kove suggested asking for a discount on the Maintenance Agreement. Mr. Urbancic
110 suggested issuing a separate letter to FPL.

111 Discussion ensued regarding whether the CDD paid a deposit, if there was an executed
112 Agreement with FPL and adding language to CDD contracts/agreements that provide the CDD
113 with leverage to penalize vendors for project delays.

114

115 **On MOTION by Mr. DiTommaso and seconded by Mr. Kove, with all in favor,**
116 **authorizing Mr. Urbancic to send a letter to the Florida Public Utility Commission**
117 **and copy FPL, formalizing FPL's lack of responsiveness in completing the Sidewalk**
118 **Lighting Project on Bonita Beach Road year-end target date, no later than this**
119 **week, was approved.**

120

121

122 A copy of the letter to FPL will be forwarded to the Board.

123 ➤ The CDD is able to add the Bentley Electrical Co of Naples FL \$40,000 proposal for conduit
124 and landscape lighting on either side of the median, to the Construction Fund.

125 Mr. Kove stated that there is \$44,000 remaining in the Construction Fund. He asked Mr.
126 Willis to provide the Board a "hard date" to close out the Construction Fund and have Bentley
127 address why certain lights in the median are not functioning and to switch out the sizes, as they
128 installed smaller ones than the rest of them.

129 ➤ The Lykins-SignTek (Lykins) Agreement to install the stop signs was terminated, as they
130 were not installed by December 20, 2024, as promised. Mr. Willis stated that he placed the order
131 with Paramount and expects them to be installed soon.

132 ➤ AV-Tech received the parts for the solar lighting pedestrian crosswalk Friday and
133 committed to install them this week. Mr. Willis stated he will meet the technician to ensure
134 everything is functioning properly.

135 Mr. Kove commented on the following:

136 ➤ Asked when the CDD bond expires and the next process for the CDD, Mr. Willis stated this
137 will be a discussion item on the next agenda.

138 ➤ Some reflectors on Bonita National Boulevard and corners of West Mead and Longford
139 are missing. Mr. Willis stated he provided a box of reflectors to the HOA, as they are now
140 responsible for maintenance.

141 ➤ Ms. Weber-Brunson was asked to re-distribute Mr. Zordan's Development Plan depicting
142 the lakes and drainage systems to residents.

143 ➤ The importance of residents/bicyclers using the pedestrian gate properly via the key card
144 to ensure safety and non-residents not having access was emphasized.

145 ➤ The CDD has no input on the HOA's proposal for the Phase 1 addition.

146

147 **SIXTH ORDER OF BUSINESS**

**Continued Discussion: Collier Boulevard
Extension**

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150 Mr. Vanderhyden, CDD representative for Collier Boulevard Extension Community Action
151 stated that Ms. Mott advised that the next update is several months away; as the CDD is the first
152 community in Bonita National she contacted to participate in the meetings.

153

154 **SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of November 30, 2024**

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156

157 Mr. Willis presented the Unaudited Financial Statements as of November 30, 2024. As the
158 Tax collector line item exceeded budget, he is confirming if the fees increased so it can be
159 reflected in the proposed Fiscal Year 2026 budget.

160 • **Construction Fund Sources and Uses Reconciliation**

161 Mr. Willis noted the latest updates in the Report.

162

163 **On MOTION by Mr. Kove and seconded by Mr. Grillo, with Mr. Kove, Mr. Grillo,
164 Mr. DiTommaso and Mr. Vanderhyden in favor and Ms. Kempf dissenting,
165 ratifying the \$700 increase for the four stop signs purchased via Paramount, was
166 approved. [Motion passed 4-1]**

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169 Mr. Grillo voiced his opinion that it would be nice if the Construction Funds can fund the
170 ditch/pavement/sodding maintenance project.

171 The financials were accepted.

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173 **EIGHTH ORDER OF BUSINESS**

Approval of December 16, 2024 Regular Meeting Minutes

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The following changes were made, which includes the edits submitted by Mr. Grillo:

Line 25: Delete “Valencia Facilities & Grounds Committee” and moved to Line 30.

Line 29 and throughout: Change “Carrisic” to “Karasyk”

Line 55: Change “Tayman” to “Karasyk”

On MOTION by Mr. Grillo and seconded by Mr. Kove, with all in favor, the December 16, 2024 Regular Meeting Minutes, as amended, were approved.

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185 **NINTH ORDER OF BUSINESS**

Staff Reports

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A. District Counsel: Coleman, Yovanovich & Koester, P.A.

There was no report.

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B. District Engineer: Johnson Engineering, Inc.

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Mr. Zordan stated that, after extensive research, he obtained the approved DO plans from Lee County, which shows that the treatment width and the existing riprap in the bottom of the ditch is 20’ +/- . He asked for direction on how to proceed with the drainage project, as the City of Bonita Beach Engineer asked for a copy of the approved DO plans and a Computer-Aided Design and Drafting (CADD) detail of the project scope, which he will need to prepare since it was not originally done using concrete material. The project estimate is \$35,000 to \$50,000. He completed the Project Manual draft and will need to modify the dates.

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Discussion ensued regarding whether to proceed with the drainage project, given the cost, and, if so, determining if it must go through the process of declaring the riprap as public excess equipment and sell it or if it can be donated to the Golf Board.

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Mr. Willis stated that the project originated from resident complaints that the riprap was unsightly and, since it does not affect the CDD stormwater system, he suggests initiating a maintenance program to clean the riprap, which can be added to the sidewalk and curbing project. Asked if changing the riprap with concrete pads would improve the stormwater system, Mr. Zordan replied no and noted that the Community Development Engineer, Stewart Smith, said he thought the system is currently working fine.

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206 The Board consensus was to not proceed with the project but, rather, initiate a
207 maintenance program. Mr. Willis stated he will work with Mr. Zordan to prepare a better design
208 plan that complies with the permit and engage a vendor to clean out the drains. Mr. Zordan
209 stated he will confirm with Mr. Smith regarding the ability to reduce the amount of riprap.

210 **C. District Manager: Wrathell, Hunt and Associates, LLC**

- 211 • **NEXT MEETING DATE: February 10, 2025 at 1:00 PM**
- 212 ○ **QUORUM CHECK**

213 All Supervisors confirmed their attendance at the February 10, 2025 meeting.

214 **D. Field Operations: Wrathell, Hunt and Associates, LLC**

215 The Project Tracker report was included for informational purposes.

216

217 **TENTH ORDER OF BUSINESS**

Audience Comments/Supervisors' Requests

218

219 Ms. Kempf asked if Mr. Willis will be meeting with the landscape provider to discuss line-
220 of-site issues, once the pedestrian walkway is working. Mr. Kove suggests setting a meeting.

221 Mr. Willis reminded the Board that the contract for the Cavan Solar Pedestrian Crosswalk
222 Project will need to be executed and, if they decide to not proceed, \$20,150 will go back into the
223 Construction Fund.

224 Mr. Willis stated that about ten participants are attending via phone/Zoom.

225 Mr. Karasyk asked Mr. Willis about his findings on assessing the cracked/chipped
226 sidewalks in front of Valencia and Bonita Beach Road. Mr. Willis stated he and Mr. Zordan will be
227 assessing the CDD sidewalk system soon.

228

229 **ELEVENTH ORDER OF BUSINESS**

Adjournment

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231 **On MOTION by Mr. Grillo and seconded by Mr. DiTommaso, with all in favor, the**
232 **meeting adjourned at 2:41 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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242 _____
Secretary/Assistant Secretary

Chair/Vice Chair

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

**STAFF
REPORTS
C**

BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2024/2025 MEETING SCHEDULE		
LOCATION		
<i>Bonita National Golf and Country Club, 2nd Floor of the Clubhouse 17501 Bonita National Blvd., Bonita Springs, Florida 34135</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 21, 2024	Regular Meeting	1:00 PM
November 18, 2024	Regular Meeting	1:00 PM
December 16, 2024	Regular Meeting	1:00 PM
January 13, 2025*	Regular Meeting	1:00 PM
February 10, 2025**	Regular Meeting	1:00 PM
March 17, 2025	Regular Meeting	1:00 PM
April 21, 2025	Regular Meeting	1:00 PM
May 19, 2025	Regular Meeting <i>Presentation of FY26 Proposed Budget</i>	1:00 PM
June 16, 2025	Regular Meeting	1:00 PM
July 21, 2025	Regular Meeting	1:00 PM
August 18, 2025	Public Hearing & Regular Meeting <i>Adoption of FY26 Proposed Budget</i>	1:00 PM
September 15, 2025	Regular Meeting	1:00 PM
Join Zoom Meeting: https://zoom.us/j/95544868880 Meeting ID: 955 4486 8880 Passcode: 5522 Dial: 1 305 224 1968 US Meeting ID: 955 4486 8880 Passcode: 5522		

Exceptions

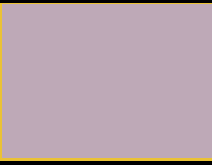
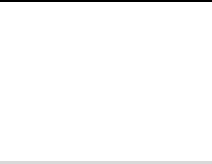




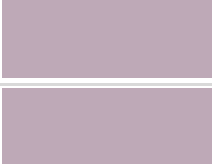

*January meeting date is one week earlier to accommodate Martin Luther King Day holiday.

**February meeting date is one week earlier to accommodate President’s Day holiday.

**BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

**STAFF
REPORTS
D**




PROJECT STATUS as of 2/06/2025

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
Solar Pedestrian Crosswalk Project	Not Started	8/8/2023		75% Collier Paving is waiting for DOT/County/City requirements for installing these inside of Bonita Springs & Lee County.
	Not Started	9/12/2023		0% Informed by Collier Paving that they do not have anyone qualified to install due to the electrical requirements. Staff is sourcing vendors to install the wiring and signs. Road markings will be sourced after that benchmark.
	In Progress	10/4/2023		25% Waiting for contract agreement with the light system provider in Georgia.
	In Progress	12/11/2023		50% AV Tech Proposal for Board Consideration
	In Progress	12/30/2023		60% Contract executed with AV Tech for the Board approved project. Vendor has ordered the equipment from the supplier.
	In Progress	3/28/2024		75% Informed by City Permitting Director that no permit is required. Installation will begin once equipment arrives.
	In Progress	6/10/2024		75% Informed by AV Tech about price change resulting in moving to another supplier out of Arizona. Increase in cost will be absorbed by AV Tech 6-weeks delivery
	In Progress	7/10/2024		75% Called for an update, still waiting for shipment.

To-Do List

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
STOP SIGNS AT CHERRYWOOD & WICKLOW	In Progress	6/5/2024	50%	Signs have been ordered
	In Progress	7/10/2024	50%	Signs in production
	In Progress	10/17/2024	50%	Signed sign proof & contract sent to vendor for execution
	In Progress	12/10/2024	50%	Informed by Lykins they will install before 12/20/24
	In Progress	12/23/2024	50%	Notified Lykins their contract was expired and not to install signs. Requested proposal from Paramount Asphalt Corp. Board needs to ratify \$7,400.00
	In Progress	1/13/2025	50%	Notified by Paramount that install would occur approximately first week of February
BBRD LANDSCAPE LIGHTING	In Progress	6/17/2024	75%	Approved by BOS NTE \$150,000
	In Progress	7/10/2024	35%	Notified by Steve Bentley that permit has been requested and FPL has verbally approved project
	In Progress	7/10/2024	35%	Notified by Steve Bentley that permit has been requested and FPL has verbally approved project
	In Progress	8/02/20224	40%	Notice of Commencement Signed for Permit
	In Progress	9/10/2024	50%	Conduit Installation Complete, Wire Pull To Start 9/16/24.

To-Do List

TASK	STATUS	AS OF DATE	% COMPLETE	NOTES
	In Progress	10/17/2024	 75%	Lights installed, waiting for FPL to activate new account.
	In Progress	12/9/2024	 75%	Additional lighting proposal to be presented at December Meeting
	In Progress	12/16/2024	 75%	Board approved additional conduit work for 40K

Monthly Service Calendar

CDD BBR

MONTH : January

BRANCH : Naples

Please Note: Schedule could be subject to change depending on daily operational issues. Example: weather, equipment issues, emergencies.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Week Totals / Sunday
30 DEBRIS PICKUP	31	1 DEBRIS PICKUP	2	3 DEBRIS PICKUP MOW SERVICE	4	5
6 DEBRIS PICKUP	7	8 DEBRIS PICKUP	9 WEED CONTROL	10 DEBRIS PICKUP	11	12
13 DEBRIS PICKUP	14	15 DEBRIS PICKUP	16	17 DEBRIS PICKUP MOW SERVICE	18	19
20 DEBRIS PICKUP	21	22 IRRIGATION CHECK DEBRIS PICKUP	23	24 DEBRIS PICKUP	25	26
27 DEBRIS PICKUP	28	29 DEBRIS PICKUP	30 Shrub Trimming	31 DEBRIS PICKUP MOW SERVICE	1	2

Monthly Service Calendar

CDD BBR

MONTH : February

BRANCH : Naples

Please Note: Schedule could be subject to change depending on daily operational issues. Example: weather, equipment issues, emergencies.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Week Totals / Sunday
3 DEBRIS PICKUP	4	5 DEBRIS PICKUP	6	7 DEBRIS PICKUP	8	9
10 DEBRIS PICKUP	11	12 DEBRIS PICKUP	13 WEED CONTROL	14 DEBRIS PICKUP MOW SERVICE	15	16
17 DEBRIS PICKUP	18 shrub fert	19 DEBRIS PICKUP	20 Shrub Trimming	21 DEBRIS PICKUP	22	23
24 DEBRIS PICKUP	25	26 IRRIGATION CHECK DEBRIS PICKUP	27	28 DEBRIS PICKUP MOW SERVICE	1	2
3	4	5	6	7	8	9