BEACH ROAD GOLF ESTATES

COMMUNITY DEVELOPMENT
DISTRICT

October 16, 2023

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

AGENDA LETTER

Beach Road Golf Estates Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431 Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

October 9, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors Beach Road Golf Estates Community Development District

Dear Board Members:

The Board of Supervisors of the Beach Road Golf Estates Community Development District will hold a Regular Meeting on October 16, 2023 at 1:00 p.m., at the Bonita National Golf and Country Club, 2nd Floor of the Clubhouse, 17671 Bonita National Blvd., Bonita Springs, Florida 34135 and via Zoom at https://zoom.us/j/94315901673, Meeting ID: 943 1590 1673, Passcode: 555333. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Chairman's Opening Comments
- 3. Public Comments (3 minutes per speaker)
- 4. Operations Updates
 - A. Beach Road/Sidewalk Lighting Project
 - B. Speed Tables and 3-Way Stops Additions
 - C. Drain Pipe Inspection and Cleaning
 - D. Drain Pipe Repairs
 - E. Request for Qualifications (RFQ) for Engineering Services
- 5. Discussion/Update: Panther Property Salability Report from Johnson Engineering
- 6. Acceptance of Unaudited Financial Statements as of August 31, 2023
- 7. Approval of September 18, 2023 Regular Meeting Minutes
- 8. Staff Reports
 - A. District Counsel: Coleman, Yovanovich & Koester, P.A.

Board of Supervisors Beach Road Golf Estates CDD October 16, 2023, Regular Meeting Agenda Page 2

B. District Engineer: Banks Engineering, Inc.

C. District Manager: Wrathell, Hunt & Associates, LLC

• NEXT MEETING DATE: November 13, 2023 at 1:00 PM

O QUORUM CHECK

SEAT 1	JOSEPH GRILLO	☐ IN PERSON	PHONE	□No
SEAT 2	BARRY KOVE	In Person	PHONE	No
SEAT 3	Daniel DiTommaso	☐ In Person	PHONE	□No
SEAT 4	DENISE KEMPF	☐ In Person	PHONE	□No
SEAT 5	TIMOTHY VANDERHYDEN	IN PERSON	PHONE	No

- D. Field Operations: Wrathell, Hunt & Associates, LLC
- 9. Audience Comments/Supervisors' Requests
- 10. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 239-464-7114.

Sincerely,

Chesley ^{\(\)}Chuck" Adams

District Manager

UNAUDITED FINANCIAL STATEMENTS

BEACH ROAD GOLF ESTATES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
AUGUST 31, 2023

BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND BALANCE SHEET AUGUST 31, 2023

		General Fund		Debt ervice Fund eries 2015		Capital ojects Fund eries 2015	Go	Total vernmental Funds
ASSETS Cash	\$	154,579	\$		\$		\$	154,579
Investments	Φ	134,379	Φ	-	Φ	-	Φ	154,579
Revenue		_		1,521,235		_		1,521,235
Reserve		_		1,017,748		_		1,017,748
Sinking		_		201		_		201
Interest		_		349		_		349
Prepayment		-		15		_		15
Construction		-		-		468,525		468,525
Due from capital projects fund		4,429		-		· -		4,429
Due from other governments		3,356		-		-		3,356
Utility deposit		282				-		282
Total assets	\$	162,646	\$	2,539,548	\$	468,525	\$	3,170,719
LIABILITIES Liabilities Developer advance Accrued taxes payable Due to general fund Total liabilities	\$	1,983 413 - 2,396	\$	- - - -	\$	- 4,429 4,429	\$	1,983 413 4,429 6,825
DEFERRED INFLOWS OF RESOURCES								
Deferred receipts		3,356		_		_		3,356
Total deferred inflows of resources		3,356		-		-		3,356
FUND BALANCES Restricted for: Debt service Capital projects Assigned Lake bank erosion repair Unassigned		- - 150,000 6,894		2,539,548 - -		- 464,096 - -		2,539,548 464,096 150,000 6,894
Total fund balances		156,894	-	2,539,548		464,096		3,160,538
Total liabilities, deferred inflows of resources and fund balances	\$	162,646	\$	2,539,548	\$	468,525	\$	3,170,719

BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GENERAL FUND

FOR THE PERIOD ENDED AUGUST 31, 2023

	Current	Year	Declaret	% of
DEVENUES	Month	to Date	Budget	Budget
REVENUES	\$ -	Ф 006.404	267 902	88%
Assessment levy: on-roll	τ - 1,175	\$ 236,424 26,152	267,803 68,040	38%
Intergovernmental: shared costs revenue Interest		20,132	00,040	N/A
Total revenues	1,176	262,600	335,843	78%
Total Teverides	1,170	202,000	333,043	7070
EXPENDITURES				
Supervisors	431	10,719	10,334	104%
Management/recording	3,333	36,667	40,000	92%
Financial accounting services	1,292	14,208	15,500	92%
Audit	-	4,400	4,500	98%
Dissemination agent	417	4,583	5,000	92%
Arbitrage rebate	-	500	500	100%
Trustee fees	-	9,651	10,850	89%
Legal	-	7,137	10,000	71%
Engineering	-	780	5,000	16%
Postage	78	1,453	750	194%
Printing & reproduction	83	917	1,000	92%
Legal advertising	-	275	1,000	28%
Annual district filing fee	-	175	175	100%
Insurance	-	6,784	7,100	96%
Other current charges	26	355	650	55%
ADA website maintenance	-	210	210	100%
Website	-	705	705	100%
Total professional & admin	5,660	99,519	113,274	88%
Operations				
Shared costs maintenance/monitoring	29	48,352	126,000	38%
On-site other contractual services		59,680	92,908	64%
Total operations	29	108,032	218,908	49%
Other fees and charges				
Property appraiser	<u>-</u>	1,459	1,459	100%
Tax collector	_	2,116	2,189	97%
Total other fees and charges		3,575	3,648	98%
Total expenditures	5,689	211,126	335,830	63%
Excess/(deficiency) of revenues				
over/(under) expenditures	(4,513)	51,474	13	
Fund balance - beginning	161,407	105,420	164,644	
Assigned	101,401	100,720	104,044	
Lake bank erosion repair ¹	150,000	150,000	150,000	
Unassigned	6,894	6,894	14,657	
Fund balance - ending	\$ 156,894	\$ 156,894	\$ 164,657	
			Ψ 104,001	
¹ Intended to fund long term lake bank erosior	i repairs in Distric	ci owned ponds.		

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BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2015 FOR THE PERIOD ENDED AUGUST 31, 2023

	Current	Year		% of
	<u>Month</u>	to Date	Budget	Budget
REVENUES				
Assessment levy: on-roll	\$ -	\$ 1,997,200	\$ 1,995,030	100%
Interest	10,702	87,781	-	N/A
Total revenues	10,702	2,084,981	1,995,030	105%
EXPENDITURES				
Principal	-	620,000	620,000	100%
Principal prepayment	-	-	25,000	0%
Interest	-	1,361,735	1,361,118	100%
Total expenditures	-	1,981,735	2,006,118	99%
Excess/(deficiency) of revenues				
over/(under) expenditures	10,702	103,246	(11,088)	
OTHER FINANCING SOURCES/(USES)				
Transfers out	-	(21,474)	-	N/A
Total other financing sources/(uses)	-	(21,474)		N/A
Net change in fund balances	10,702	81,772	(11,088)	
Fund balance - beginning	2,528,846	2,457,776	2,496,315	
Fund balance - ending	\$ 2,539,548	\$ 2,539,548	\$ 2,485,227	

BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES CAPITAL PROJECTS FUND SERIES 2015 FOR THE PERIOD ENDED AUGUST 31, 2023

	Current Month	Year to Date	
REVENUES			
Interest	\$ 2,838	\$ 31,129	
Total revenues	2,838	31,129	
EXPENDITURES			
Capital outlay	200,487	522,232	
Total expenditures	200,487	522,232	
OTHER FINANCING SOURCES/(USES) Transfers in	_	21,474	
Total other financing sources/(uses)		21,474	
Net increase/(decrease), fund balance	(197,649)	(469,629)	
Beginning fund balance	661,745	933,725	
Ending fund balance	\$ 464,096	\$ 464,096	

MINUTES

DRAFT

1 2 3 4	BEACH ROA COMMUNITY DE	S OF MEETING AD GOLF ESTATES VELOPMENT DISTRICT
5	The Board of Supervisors of the Be	ach Road Golf Estates Community Development
6	District held a Regular Meeting on Septembe	r 18, 2023 at 1:00 p.m., at the Bonita National Golf
7	and Country Club, 2 nd Floor of the Clubhou	use, 17671 Bonita National Blvd., Bonita Springs,
8	Florida 34135 and via Zoom at https://zoom	m.us/j/94341134325 and telephonically at 1-305-
9	224-1968, Meeting ID 943 4113 4325, for bot	h.
10		
11	Present at the meeting were:	
12	_	
13	Barry Kove	Chair
14	Daniel DiTommaso	Vice Chair
15	Joseph Grillo	Assistant Secretary
16	Timothy Vanderhyden	Assistant Secretary
17	Denise Kempf	Assistant Secretary
18		
19	Also present were:	
20		
21	Chuck Adams	District Manager
22	Shane Willis	Operations Manager
23	Greg Urbancic (via phone/Zoom)	District Counsel
24	Dave Underhill (via phone/Zoom)	District Engineer
25	Stu Fuhrmann	Resident/Valencia Liaison
26	Nancy Dagher	Bonita National Membership & Lifestyle DIR
27	Kristi Wadhams	HOA President/Resident
28	Peter Serena	General Manager
29	Jim Werbeck	HOA/Facilities Committee
30	Ellen Shay	Resident
31	Jeff Cutler	Resident
32	Dan Wester	Resident
33	Other residents	
34		
35		
36	FIRST ORDER OF BUSINESS	Call to Order/Roll Call
37		·
38	Mr. Willis called the meeting to order	at 1:00 p.m. All Supervisors were present.
39	S	
40	SECOND ORDER OF BUSINESS	Chairman's Opening Comments
41		

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42	Mr. Kove welcomed all meeting attendees and stated the three-minute rule will be
43	enforced during public comments to ensure that the meeting goes smoothly.
44	
45 46	THIRD ORDER OF BUSINESS Public Comments (3 minutes per speaker)
47	Mr. Willis stated that there are six participants on Zoom.
48	No members of the public spoke.
49	
50 51 52	FOURTH ORDER OF BUSINESS Discussion/Update: LandCare Landscaping Maintenance
53	Mr. Kove discussed the following items:
54	> GFI issues are consistently being reported from within the community, around the lakes,
55	and a few residents and Board Members attempted to repair the issues on their own.
56	Asked if the lake maintenance contractor repaired anything, Mr. Willis stated a report is
57	pending but it seems as though the GFI issues are water-related.
58	A few residents reported seeing algae in some of the lakes. The lake maintenance
59	vendor was notified and the issue is being addressed. Board Members will keep residents
60	updated on when the vendor will be on site and which locations will be sprayed.
61	Littoral planting was completed in all lakes except in Lake 23 and half of Lake 24.
62	Mr. Willis responded to questions about when the littoral project will be completed,
63	why enough littorals were not ordered and if an amount for additional littorals can be
64	approved, pending a proposal. Mr. Kove voiced his opinion that the Board should approve it
65	and move forward.
66	Earlier today, a missing reflector, in front of the speed hump on West Meath and Bonita
67	National Boulevard. was replaced.
68	Mr. Kove asked when the contractor can start repainting the crosswalks and stop lines.
69	Mr. Willis stated he is securing a proposal and trying to combine it with the speed hump
70	installation.
71	Regarding the speed humps and stop signs, Mr. Kove stated the Facilities Committee
72	changed direction a few times over the last few months and the Board would like to re-evaluate

it to make sure all are in agreement and take a vote to move forward. At this moment, based

on a conversation with Mr. Werbeck, the golf course is not interested in installing any arms to enter the maintenance area; however, they are in favor of solar lights, which Mr. Adams and Mr. Willis are working on.

Mr. Willis stated three vendors will be hired for the lighting work, including AV Tech who specializes in landscape lighting and Collier Paving for the electrical portion. He hoped to have AV Tech's proposal and the pricing for the supplies and materials by the next meeting. He confirmed that the lights will have motion sensors within a 15' range.

Mr. Kove thanked LandCare for trimming some of the hedges. He asked them to trim the two front hedges to improve the line of sight.

Mr. Kove recalled previous discussion about stop signs and stated that the Facilities Committee recommends installing a three-way stop sign at the corner of Wicklow and Cherrywood and on Antrium and Cherrywood. The Chair and Staff evaluated the street and understand the request. Mr. Kove voiced his opinion that the Board should discuss this item further and then take a vote on whether to approve installation of the three-way stop signs on both corners. The goal is to make sure both corners are safe and to curtail speeding.

Discussion ensued regarding the logic behind the three-way stop sign recommendation, whether the City will approve the stop signs, ongoing speeding, whether any accidents have occurred at the intersections, rolling stops, installing a camera, the speed limit sign, instructing golf maintenance crews to be more careful and who has the right-of-way at the flashing light.

On MOTION by Mr. Kove and seconded by Mr. Vanderhyden, with Mr. Kove, Mr. Vanderhyden, Mr. Grillo and Mr. DiTommaso in favor and Ms. Kempf dissenting, installing a three-way stop sign at the corner of Antrium and Cherrywood, was approved. (Motion passed 4-1)

On MOTION by Mr. Kove and seconded by Mr. DiTommaso, with Mr. Kove, Mr. DiTommaso, Mr. Grillo and Mr. Vanderhyden in favor and Ms. Kempf dissenting, installing a three-way stop sign at the corner of Wicklow and Cherrywood, was approved. (Motion passed 4-1)

Mr. Willis stated the project will likely take two to three months, excluding the City's involvement.

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124 125 126 127 128 129 130 131 132 133 134 135 136 137	FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of R Property, prepared by Integra Realty Resources the property, which was appraised at \$640,000 with the conservation easement that requires the	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation of S (IRR). He stated the CDD is the actual owner of the property remain in its natural state or utilized ce was placed on the property following the lass
125 126 127 128 129 130 131 132 133 134	Boulevard before and after the specified FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of Figure 1 of Figure 2 of Figure 2 of Figure 2 of Figure 2 of Figure 3 of	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation (IRR). He stated the CDD is the actual owner of the property remain in its natural state or utilized.
125 126 127 128 129 130 131 132 133	FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of R Property, prepared by Integra Realty Resources the property, which was appraised at \$640,000 with the conservation easement that requires the	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation (IRR). He stated the CDD is the actual owner of the property remain in its natural state or utilized.
125 126 127 128 129 130 131 132	FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of R Property, prepared by Integra Realty Resources the property, which was appraised at \$640,000	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation (IRR). He stated the CDD is the actual owner of the property of the property (Panther Mitigation).
125 126 127 128 129 130 131	FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of R Property, prepared by Integra Realty Resources	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation (IRR). He stated the CDD is the actual owner or
125 126 127 128 129 130 131	FIFTH ORDER OF BUSINESS Mr. Adams presented an Appraisal of R	Consideration of Appraisal for Panthe Mitigation Property Real Property Report for the Panther Mitigation
125 126 127 128 129 130	Boulevard before and after the specified FIFTH ORDER OF BUSINESS	Consideration of Appraisal for Panthe Mitigation Property
125 126 127 128 129	Boulevard before and after the specifie	cd intersection, was approved. Consideration of Appraisal for Panthe
		-
123	•	ed by Mr. DiTommaso, with all in favor,
122		
121	by a District Engineer, permitting and the design	
120	•	n costs, funding, the location, the City, approva
119	placement at Cookstown and Bonita National Bo	
118	·	the crosswalk, on both sides, similar to the
116117	be completed, a LandCare representative stated Mr. Kove stated it is necessary to fire	d that the hedges will be cut back tomorrow. nalize the locations of the speed humps. The
113 114 115		en the issue near the golf maintenance area wil
112	•	nded by Mr. Grillo, with all in favor, all littoral planting, in a not-to-exceed
110 111		

is to have Johnson Engineering review the property and documents and confer with a few

Mr. Adams stated a second item to consider related to the Panther Mitigation Property

agencies regarding any hurdles in selling the property to a cattle farmer. The Report is almost completed. He asked if the Board is amenable to allowing Staff to publicize a Request for Qualifications (RFQ) for Engineering Services.

Mr. DiTommaso asked about market value in a land sale and if the CDD can do better than \$640,000 for the land. Mr. Adams stated possibly, if there is a response to a surplus sale advertisement declaring the property as surplus property on behalf of the Beach Road Golf Estates CDD. Asked what happens to the net proceeds if a land sale is finalized, Mr. Adams stated the distribution of the net proceeds goes back to the four communities that are part of the cost-share Interlocal Agreement. Asked if the land is on the balance sheet, Mr. Adams replied affirmatively.

Mr. Urbancic and Mr. Adams responded to questions regarding negotiability of the Attorney's fees, the conservation easement, potential buyers viewing the property, the low appraisal amount, keeping the land, permit compliance, wildlife on the property, adding the proceeds to the General Fund and proceeding with the sales transaction.

On MOTION by Mr. Kove and seconded by Mr. Grillo, with all in favor, authorizing Staff to advertise the Request for Qualifications for Engineering Services and prepare competitive selection criteria totaling 100 points, was approved.

SEVENTH ORDER OF BUSINESS

Continued Discussion/Update: Beach Road/Sidewalk Lighting Projects

Mr. Adams stated the vendor confirmed that payment was received and scheduling is underway. Asked if Staff communicated to the vendor, in writing, that, per the City, the overheads need to be taken down by the end of October, Mr. Adams replied affirmatively. Asked who will be responsible for a monetary violation if the overheads are not taken down, Mr. Adams stated the CDD would be responsible.

Discussion ensued regarding keeping the two lights in front of the fire station, sidewalk lighting poles, project costs and the CDD's agreement with Florida Power & Light (FPL).

Mr. Kove stated the Board and Staff have done all they can to make sure the lighting that will be installed will be deemed satisfactory by everyone.

176			
177 178 179	EIGH [*]	TH ORDER OF BUSINESS	Continued Discussion: Additional Speed Hump
180		This item was addressed during the Fo	ourth Order of Business.
181			
182 183 184	NINT	H ORDER OF BUSINESS	Acceptance of Unaudited Financial Statements as of July 31, 2023
185		Mr. Adams presented the Unaudited	Financial Statements as of July 31, 2023.
186		The financials were accepted.	
187			
188 189 190	TENT	H ORDER OF BUSINESS	Approval of August 21, 2023 Public Hearing and Regular Meeting Minutes
191		Mr. Willis presented the August 21, 2	2023 Public Hearing and Regular Meeting Minutes.
192	He sta	ated that Board Members emailed their	corrections.
193			
194 195 196 197		August 21, 2023 Public Hearing and	onded by Mr. Kove, with all in favor, the Regular Meeting Minutes, as amended to to District Management, were approved.
198 199	ELEVI	ENTH ORDER OF BUSINESS	Staff Reports
200			·
201	Α.	District Counsel: Coleman, Yovanovic	·
202	B.	District Engineer: Banks Engineering,	
203		There were no District Counsel or Dist	
204	C.	District Manager: Wrathell, Hunt and	Associates, LLC
205		NEXT MEETING DATE: Octobe	r 16, 2023 at 1:00 PM
206		O QUORUM CHECK	
207		All Supervisors confirmed their attended	dance at the October 16, 2023 meeting. Supervisor
208	Kove	will attend via telephone.	
209	D.	Field Operations: Wrathell, Hunt and	Associates, LLC
210		The Field Operations Report was inclu	ided for informational nurnoses

211	Mr. Willis reported the following:
212	The damaged street sign will be installed by Lykins-Signtek on September 22, 2023.
213	Mr. Willis distributed the MRI Pipe Inspection Results Report and presented two pipe
214	cleaning/repair proposals totaling \$40,000.
215	Discussion ensued regarding the MRI Report, the proposals and the not-to-exceed
216	amount.
217	Resident John Warton asked for an update on the replacement of a street sign on
218	Wicklow and Bonita National.
219	A resident stated LandCare does not remove leftover debris after cutting the grass on
220	Bonita Beach Road. Mr. Willis will ask LandCare to make a better effort to remove the debris.
221	Mr. Willis will send a copy of the Report to Ms. Kempf.
222	
223 224 225 226 227	On MOTION by Mr. Kove and seconded by Mr. Grillo, with all in favor, the MRI proposals for pipe cleaning and repairs, in a combined not-to-exceed amount of \$42,000, were approved.
228 229 230	TWELFTH ORDER OF BUSINESS Audience Comments/Supervisors' Requests
231	Mr. Willis stated there were no comments for the seven participants on Zoom.
232	A Board Member asked if the sewers were inspected outside the gate on Bonita
233	National. Mr. Willis replied affirmatively.
234	Discussion ensued regarding clogged sewers, pressure washing and maintenance
235	responsibility for the Village Walk.
236	
237 238 239	THIRTEENTH ORDER OF BUSINESS Adjournment
240 241	On MOTION by Mr. Kove and seconded by Mr. Grillo, with all in favor, the meeting adjourned at 2:43 p.m.

17 Secretary/Assistant Secretary	Chair Vice Chair	
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45		
14		
13		
12		

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BEACH ROAD GOLF ESTATES CDD

September 18, 2023

STAFF REPORTS

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE

LOCATION

Bonita National Golf and Country Club, 2nd Floor of the Clubhouse 17671 Bonita National Blvd., Bonita Springs, Florida 34135

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
DAIL	. OTERTIAL DISCOSSION/TOCOS	IIIVIL
October 16, 2023	Regular Meeting	1:00 PM
November 13, 2023*	Regular Meeting	1:00 PM
December 18, 2023	Regular Meeting	1:00 PM
January 8, 2024**	Regular Meeting	1:00 PM
February 19, 2024	Regular Meeting	1:00 PM
March 18, 2024	Regular Meeting	1:00 PM
April 15, 2024	Regular Meeting	1:00 PM
May 20, 2024	Regular Meeting	1:00 PM
June 17, 2024	Regular Meeting	1:00 PM
July 15, 2024	Regular Meeting	1:00 PM
August 19, 2024	Public Hearing & Regular Meeting	1:00 PM
September 16, 2024	Regular Meeting	1:00 PM

Exceptions

^{*}November meeting date is one week earlier.

^{**}January meeting date is one week earlier to accommodate the Martin Luther King Jr. Holiday.