

**BEACH ROAD  
GOLF ESTATES  
COMMUNITY DEVELOPMENT  
DISTRICT**

**REGULAR MEETING  
AGENDA**

January 9, 2017

# Beach Road Golf Estates Community Development District

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

December 29, 2016

Board of Supervisors  
Beach Road Golf Estates Community Development District

**ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

A Regular Meeting of the Beach Road Golf Estates Community Development District's Board of Supervisors will be held on **Monday, January 9, 2017 at 1:00 p.m.**, at the offices of Lennar Homes, 10481 Six Mile Cypress Parkway, Fort Myers, Florida 33966. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Agreement Approving and Providing for City Traffic Control Jurisdiction Over Bonita Beach Road Extension Owned By Beach Road Golf Estates Community Development District
4. Acceptance of Unaudited Financial Statements as of November 30, 2016
5. Approval of Minutes
  - A. November 14, 2016 Landowners' Meeting
  - B. November 14, 2016 Regular Meeting
6. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    - i. **NEXT MEETING DATE: February 13, 2017 at 1:00 P.M.**
7. Audience Comments/Supervisors' Requests
8. Adjournment

Should you have any questions and/or concerns, please contact me directly at (239) 464-7114.

Sincerely,



Chesley "Chuck" Adams  
District Manager

**FOR BOARD MEMBERS AND STAFF TO**

**ATTEND BY TELEPHONE:**

**CALL IN NUMBER: 1-888-354-0094**

**CONFERENCE ID: 8593810**

**AGREEMENT APPROVING AND PROVIDING FOR  
CITY TRAFFIC CONTROL JURISDICTION OVER  
BONITA BEACH ROAD EXTENSION OWNED BY  
BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017 by and among **BEACH ROAD GOLF ESTATES COMMUNITY DEVELOPMENT DISTRICT** (hereinafter referred to as the "**CDD**") with a mailing address of District Manager c/o Wrathell, Hunt & Associates, LLC 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, the **LEE COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the "**Sheriff**"), with a mailing address of 14750 Six Mile Cypress Parkway, S.E., Fort Myers, Florida 33912-4406, and the **CITY OF BONITA SPRINGS**, by and through its City Council (hereinafter referred to as the "**City**"), with a mailing address of 9101 Bonita Beach Road, Bonita Springs, FL 34135. (The CDD, Sheriff, and the City are sometimes individually referred to herein as a "**Party**" or collectively referred to as the "**Parties**".)

WITNESSETH:

WHEREAS, the extension of Bonita Beach Road that is legally described and depicted on **Exhibit "A"** attached hereto and made a part hereof ("**Bonita Beach Road Extension**") is a public road which is owned and maintained by the CDD. The Bonita Beach Road Extension is neither owned nor maintained by City; and

WHEREAS, the CDD has requested that the Sheriff and City patrol the Bonita Beach Road Extension and exercise jurisdiction in the enforcement of State, City and County laws over the Bonita Beach Road Extension; and

WHEREAS, the Bonita Beach Road Extension is owned by the CDD and is currently operated and controlled by the CDD; and

WHEREAS, Florida Statutes §316.006(2)(b) provides that each Florida municipality may exercise jurisdiction over roads owned or controlled by a special district located within the municipality's boundaries provided the City and the party or parties owning and controlling such road or roads provide by written agreement for City traffic control jurisdiction over the road or roads encompassed by such agreement; and

WHEREAS, the Sheriff confirms that there is an enforcement need and has agreed to provide traffic control enforcement upon the Bonita Beach Road Extension; and

WHEREAS, Bonita Springs, through its Public Works Department, reviewed this issue and recommends approval subject to compliance with the attached Sign Maintenance Plan set forth in **Exhibit "B"**, attached hereto and incorporated herein; and

WHEREAS, Bonita Springs City Council has reviewed this Agreement and determines that it is in the interest of the public's health, safety and welfare to enter into this agreement pursuant to Florida Statutes §316.006(2)(b).

NOW THEREFORE, in consideration of the premises and the terms and conditions provided herein, the Parties agree as follows:

1. The recitals and exhibits stated in reference hereinabove are hereby restated and are made a part of this Agreement.
2. The City, through its City Council, does hereby determine and hereby exercises its jurisdiction over the Bonita Beach Road Extension pursuant to this Agreement, which is pursuant to Florida Statutes §316.006(2)(b). Pursuant to Florida Statutes §316.006(3)(b)(2), the Sheriff hereby expressly waives the statutory requirement concerning the effective date of this Agreement relating to the beginning of the next fiscal year, and agrees that the effective date of this Agreement is as provided herein.
3. The Sheriff shall, as the date of this Agreement and thereafter until this Agreement is terminated, include as a part of its normal duties patrol and enforcement of all county and State traffic control regulations and laws on and over the Bonita Beach Road Extension.
4. The Parties recognize that the Bonita Beach Road Extension is a public road owned by the CDD and is neither City owned nor City maintained, and the responsibilities for construction, maintenance and repair, including frontage along the Bonita Beach Road Extension, do not legally exist with, and are not hereby contractually imposed upon the City or the Sheriff. Sign maintenance repair and adequacy along the Bonita Beach Road Extension is the sole responsibility of the CDD or its designee. All signs will be maintained by the CDD in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) and applicable Florida Statutes, in conformance with Exhibit B, unless the development approval of the development specifies a different standard.
5. The City and the Sheriff, shall be included as "an additional insured" on all the commercial general liability insurance policies of the CDD which relate to the ownership, construction, maintenance or repair of the Bonita Beach Road Extension. Notwithstanding the existence of any such policy, nothing in this Agreement will be deemed as a waiver of immunity or limits of liability of any Party beyond any statutory limited waiver of immunity or limits of liability that may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes

or other applicable statute. Nothing in this Agreement inures to the benefit of any third party for the purpose of allowing a claim that would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

6. The Parties agree and understand that this Agreement is being made for the Sheriff to provide normal duties and patrol enforcement at the same level of service provided to other similarly situated roads owned or controlled by a special district. The Parties hereby agree that for any additional or special services requested by the CDD, the CDD shall enter into separate agreements for such services and any charge for the special services will be on a case by case basis depending upon the time, manner and number of deputies required to perform the additional service(s).
7. This Agreement may only be modified through a written document executed with the same formality as this Agreement. However, this Agreement may be terminated by the City for its convenience by the adoption of a resolution at a regular meeting providing for such termination, or by the Sheriff or CDD upon 30-days' written notice of intent to terminate.

*{Remainder of Page Intentionally Left Blank. Signatures Begin on Next Page}*

IN WITNESS WHEREOF the Parties have executed this Agreement and the Bonita Springs City Council approved this Agreement on the \_\_\_ day of \_\_\_\_\_, 2017 and the Sheriff approved this Agreement on the \_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

City of Bonita Springs Clerk

CITY OF BONITA SPRINGS

By: \_\_\_\_\_  
Debbie Filipek, City Clerk

By: \_\_\_\_\_  
Mayor Peter Simmons

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney's Office

WITNESSES:

LEE COUNTY SHERIFF'S OFFICE

\_\_\_\_\_  
Witness 1

By: \_\_\_\_\_  
Sheriff Mike Scott

\_\_\_\_\_  
Witness 2

BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT

ATTEST:

\_\_\_\_\_  
Chesley E. Adams, Jr., Secretary

By: \_\_\_\_\_  
Russell Smith, Chairman

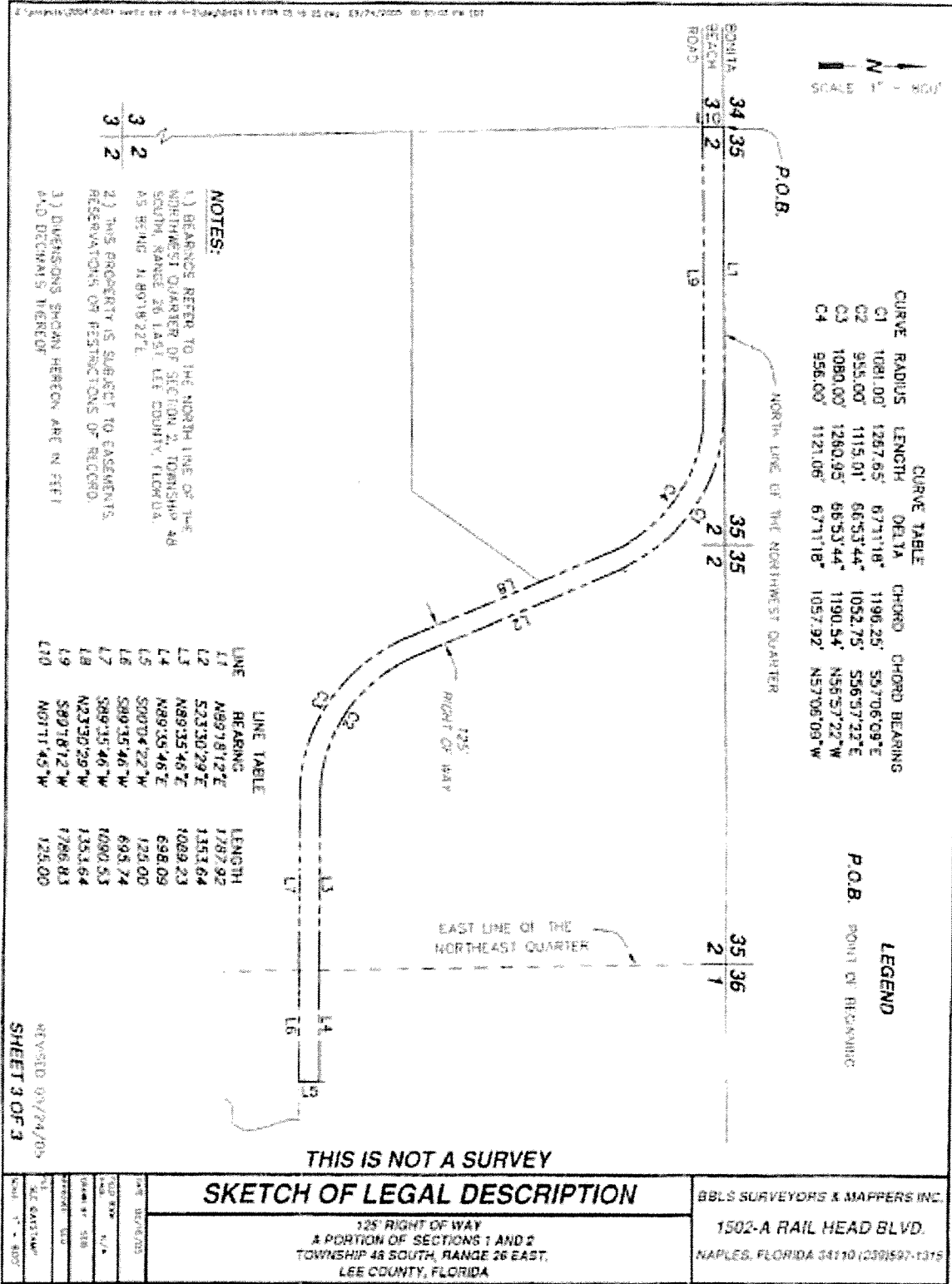
**EXHIBIT "A"**  
**Bonita Beach Road Extension**

A PORTION OF SECTIONS 1 AND 2, TOWNSHIP 48 SOUTH, RANGE 26 EAST, LEE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 2; THENCE N. 89°18'12" E., ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER, A DISTANCE OF 1,787.92 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1,081.00 FEET, A CENTRAL ANGLE OF 67°11'18", A CHORD BEARING OF S. 57°06'09" E., AND A CHORD LENGTH OF 1,196.25 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC LENGTH OF 1,267.65 FEET TO THE END OF SAID CURVE; THENCE S. 23°30'29" E., A DISTANCE, OF 1,353.64 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT, HAVING A RADIUS OF 955.00 FEET, A

CENTRAL ANGLE OF 66°53'44", A CHORD BEARING OF S. 56°57'22" E., AND A CHORD LENGTH OF 1,052.75 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC LENGTH OF 1,115.01 FEET TO THE END OF SAID CURVE; THENCE N. 89°35'46" E., A DISTANCE OF 1,089.23 FEET TO THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 2; THENCE CONTINUE N. 89°35'46" E., A DISTANCE OF 698.09 FEET; THENCE S. 00°04'22" W., A DISTANCE OF 125.00 FEET; THENCE S. 89°35'46" W., A DISTANCE OF 695.74 FEET TO THE EAST LINE OF SAID NORTHEAST QUARTER; THENCE CONTINUES. 89°35'46" W., A DISTANCE OF 1,090.53 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1,080.00 FEET A CENTRAL ANGLE OF 66°53'44", A CHORD BEARING OF N. 56°57'22" W., AND A CHORD LENGTH OF 1,190.54 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC LENGTH OF 1,260.95 FEET TO THE END OF SAID CURVE; THENCE N. 23°30'29" W., A DISTANCE OF 1,353.64 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 956.00 FEET, A CENTRAL ANGLE OF 67°11'18", A CHORD BEARING OF N. 57°06'09" W., AND A CHORD LENGTH OF 1,057.92 FEET; THENCE ALONG THE ARC OF SAID CURVE AN ARC LENGTH OF 1,121.06 FEET TO THE END OF SAID CURVE; THENCE S. 89°18'12" W., A DISTANCE OF 1,786.83 FEET TO THE WEST LINE OF SAID NORTHWEST QUARTER; THENCE N. 01° 11'45" W., ALONG SAID WEST LINE, A DISTANCE OF 125.00 FEET TO THE POINT OF BEGINNING.

BEARINGS REFER TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 48 SOUTH, RANGE 26 EAST, LEE COUNTY, FLORIDA, AS BEING N. 89°18'22" E.



N  
SCALE 1" = 50'

**CURVE TABLE**

CURVE	RADIUS	LENGTH	DELTA	CHORD	CHORD BEARING
C1	1081.00'	1267.65'	67°11'18"	1196.26'	S67°06'09"E
C2	955.00'	1115.01'	66°53'44"	1052.75'	S56°57'22"E
C3	1080.00'	1260.95'	66°53'44"	1190.54'	N56°57'22"W
C4	956.00'	1121.06'	67°11'18"	1057.92'	N57°06'09"W

**LEGEND**  
P.O.B. POINT OF BEGINNING

- NOTES:**
- 1.) BEARINGS REFER TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 48 SOUTH, RANGE 26 EAST, LEE COUNTY, FLORIDA, AS BEING 189°18'22"E.
  - 2.) THIS PROPERTY IS SUBJECT TO EASEMENTS, RESERVATIONS OR RESTRICTIONS OF RECORD.
  - 3.) DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.

**LINE TABLE**

LINE	BEARING	LENGTH
L1	N89°18'12"E	1787.92
L2	S23°30'29"E	1353.64
L3	N89°35'46"E	1089.23
L4	N89°35'46"E	698.09
L5	S00°04'22"W	126.00
L6	S89°35'46"W	695.74
L7	S89°35'46"W	1090.53
L8	N23°30'29"W	1353.64
L9	S89°18'12"W	1786.83
L10	N01°14'5"W	125.00

REVISED 09/24/05  
SHEET 3 OF 3

**THIS IS NOT A SURVEY**  
**SKETCH OF LEGAL DESCRIPTION**

125' RIGHT OF WAY  
& PORTION OF SECTIONS 1 AND 2  
TOWNSHIP 48 SOUTH, RANGE 26 EAST,  
LEE COUNTY, FLORIDA

BBLS SURVEYORS & MAPPERS INC.  
1502-A RAIL HEAD BLVD.  
NAPLES, FLORIDA 34110 (239)597-1315





EXHIBIT "B"  
Beach Road Golf Estates CDD

All sign repairs, maintenance and installation on the Bonita Beach Road Extension will be by the CDD. Signs will be maintained by the CDD in compliance with the Manual of Uniform Traffic Control Devices (MUTCD) and applicable Florida Statutes, to include but not limited to:

1. Warning signs shall have black lettering on yellow background.
2. If applicable, signs at pedestrian crossings must be placed in advance of the crossing. These signs shall be installed in both directions of traffic.
3. All traffic signs shall be installed at least five feet (5') in height as measured from the bottom of the sign to level portion of the roadway. Plaques under a primary sign can be twelve inches (12") lower than the primary sign.

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
NOVEMBER 30, 2016**

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND  
BALANCE SHEET  
NOVEMBER 30, 2016**

	General Fund	Debt Service Fund	Capital Projects Fund	Total Governmental Funds
<b>ASSETS</b>				
Cash	\$ 138,237	\$ -	\$ -	\$ 138,237
Investments				
Reserve	-	999,265	-	999,265
Capitalized Interest	-	4,878	-	4,878
Interest	-	5	-	5
Construction	-	-	6,903,744	6,903,744
Due from other governments	-	120,252	-	120,252
Total assets	<u>\$ 138,237</u>	<u>\$ 1,124,400</u>	<u>\$ 6,903,744</u>	<u>\$ 8,166,381</u>
<b>LIABILITIES</b>				
Developer advance	\$ 1,983	\$ -	\$ -	\$ 1,983
Total liabilities	<u>1,983</u>	<u>-</u>	<u>-</u>	<u>1,983</u>
<b>FUND BALANCES</b>				
Restricted for:				
Debt service	120,252	1,124,400	-	1,244,652
Capital projects	-	-	6,903,744	6,903,744
Unassigned	16,002	-	-	16,002
Total fund balances	<u>136,254</u>	<u>1,124,400</u>	<u>6,903,744</u>	<u>8,164,398</u>
Total liabilities and fund balances	<u>\$ 138,237</u>	<u>\$ 1,124,400</u>	<u>\$ 6,903,744</u>	<u>\$ 8,166,381</u>

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED NOVEMBER 30, 2016**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
On-roll assessments	\$ 7,202	\$ 7,202	\$ 46,157	16%
Off-roll assessments	-	-	72,063	0%
Intergovernmental mitigation and monitoring	-	-	23,668	0%
Interest	1	1	-	N/A
Total revenues	<u>7,203</u>	<u>7,203</u>	<u>141,888</u>	5%
<b>EXPENDITURES</b>				
Management/recording	3,333	6,667	40,000	17%
Financial accounting services	1,292	2,583	15,500	17%
Audit	-	-	3,000	0%
Dissemination agent	417	833	5,000	17%
Trustee fees	-	-	10,850	0%
Legal	-	-	7,500	0%
Engineering	-	-	5,000	0%
Postage	29	29	300	10%
Printing & reproduction	83	167	1,000	17%
Legal advertising	-	271	1,500	18%
Annual district filing fee	-	175	175	100%
Insurance	-	5,150	5,500	94%
Other current charges	61	118	650	18%
Website	-	614	600	102%
Total professional & admin	<u>5,215</u>	<u>16,607</u>	<u>96,575</u>	17%
<b>Operations</b>				
Mitigation maintenance and monitoring	-	-	43,920	0%
Total operations	<u>-</u>	<u>-</u>	<u>43,920</u>	0%
<b>Other fees and charges</b>				
Property appraiser	-	-	559	
Tax collector	391	391	839	
Total other fees and charges	<u>391</u>	<u>391</u>	<u>1,398</u>	
Total expenditures	<u>5,606</u>	<u>16,998</u>	<u>141,893</u>	
Excess/(deficiency) of revenues over/(under) expenditures	1,597	(9,795)	(5)	
Fund balance - beginning	14,405	25,797	16,518	
Fund balance - ending	<u>\$ 16,002</u>	<u>\$ 16,002</u>	<u>\$ 16,513</u>	

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2015  
FOR THE PERIOD ENDED NOVEMBER 30, 2016**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll - net	\$ 120,252	\$ 120,252	\$ 816,059	N/A
Assessment levy: off-roll	-	-	1,182,588	N/A
Interest	398	786	-	N/A
Total revenues	<u>120,650</u>	<u>121,038</u>	<u>1,998,647</u>	N/A
<b>EXPENDITURES</b>				
Interest	<u>737,330</u>	<u>737,330</u>	<u>1,474,660</u>	50%
Total expenditures	<u>737,330</u>	<u>737,330</u>	<u>1,474,660</u>	50%
Excess/(deficiency) of revenues over/(under) expenditures	(616,680)	(616,292)	523,987	-118%
Fund balance - beginning	1,741,080	1,740,692	1,738,684	
Fund balance - ending	<u>\$ 1,124,400</u>	<u>\$ 1,124,400</u>	<u>\$ 2,262,671</u>	

**BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND SERIES 2015  
FOR THE PERIOD ENDED NOVEMBER 30, 2016**

	Current Month	Year to Date
	<u>                    </u>	<u>                    </u>
<b>REVENUES</b>		
Interest	\$ 2,799	\$ 5,529
Total revenues	<u>2,799</u>	<u>5,529</u>
 <b>EXPENDITURES</b>		
Capital outlay	<u>5,337,942</u>	<u>5,337,943</u>
Total expenditures	<u>5,337,942</u>	<u>5,337,943</u>
 Net increase/(decrease), fund balance	(5,335,143)	(5,332,414)
Beginning fund balance	<u>12,238,887</u>	<u>12,236,158</u>
Ending fund balance	<u>\$ 6,903,744</u>	<u>\$ 6,903,744</u>

1 **MINUTES OF LANDOWNERS' MEETING**  
2 **BEACH ROAD GOLF ESTATES**  
3 **COMMUNITY DEVELOPMENT DISTRICT**  
4

5 The Landowners' Meeting and Election for the Beach Road Golf Estates Community  
6 Development District was held on **Monday, November 14, 2016, at 1:00 p.m.**, at offices of  
7 **Lennar Homes, 10481 Six Mile Cypress Parkway, Fort Myers, Florida 33966.**  
8

9 **Present at the meeting were:**

10  
11 Chuck Adams District Manager  
12 Alex Hinebaugh Landowner Proxyholder  
13 Russell Smith  
14 Ashley Kingston  
15

16 **FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

17  
18 Mr. Adams called the meeting to order at 1:05 p.m., and noted, for the record, that he and  
19 Mr. Alex Hinebaugh were present, in person.  
20

21 **SECOND ORDER OF BUSINESS**

**Affidavit of Publication**

22  
23 Mr. Adams presented the affidavit of publication for today's landowners' meeting.  
24

25 **THIRD ORDER OF BUSINESS**

**Election of a Chair for the Purpose of  
Conducting the Landowners' Meeting**

26  
27  
28 Mr. Adams volunteered to serve as the Chair for the purpose of conducting the  
29 landowners' meeting. Mr. Hinebaugh agreed to Mr. Adams serving as Chair.  
30

31 **FOURTH ORDER OF BUSINESS**

**Election of Supervisors [Seats 1, 2 & 5]**

32  
33 Mr. Adams indicated that Seats 1, 2 and 5 currently held by Mr. Smith, Mr. Hinebaugh  
34 and Ms. Kingston, respectively, were up for election.

35 **A. Nominations**

36 Mr. Smith was nominated for Seat 1, Mr. Hinebaugh for Seat 2 and Ms. Kingston for  
37 Seat 5. No other nominations were made.

38 **B. Casting of Ballots**



39 i. **Determine Number of Voting Units Represented**

40 ii. **Determine Number of Voting Units Assigned by Proxy**

41 Mr. Adams received a proxy signed by the landowner, Lennar Homes, designating Mr.  
42 Hinebaugh as the proxyholder, proxying 198 votes, based upon acreage of 197.04. Mr.  
43 Hinebaugh cast 198 votes proxied to him.

44 **C. Ballot Tabulation and Results**

45 Mr. Adams reported that Mr. Hinebaugh cast 198 votes for Mr. Smith and Mr.  
46 Hinebaugh, and 197 votes for Ms. Kingston. Mr. Smith and Mr. Hinebaugh will serve four-year  
47 terms and Ms. Kingston will serve a two-year term.

48

49 **FIFTH ORDER OF BUSINESS**

**Landowners' Questions or Comments**

50

51 There being no Landowners' questions or comments, the next item followed.

52

53 **SIXTH ORDER OF BUSINESS**

**Adjournment**

54

55 There being nothing further to discuss, the Landowners' Meeting adjourned at 1:07 p.m.

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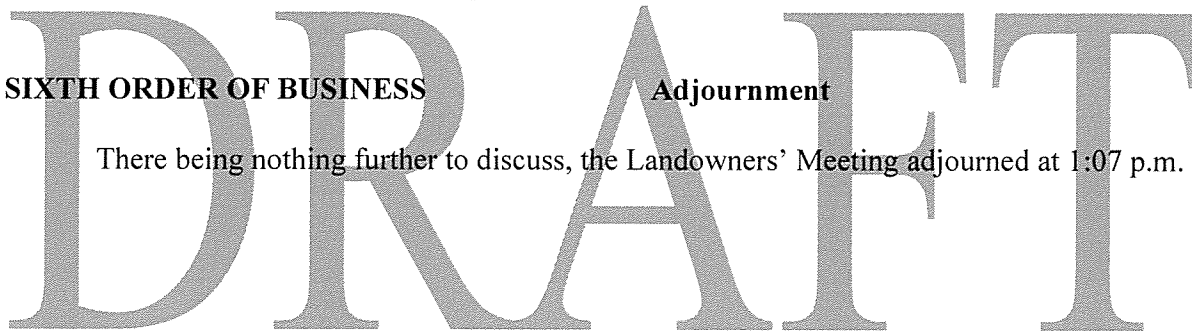
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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair

DRAFT

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**MINUTES OF MEETING  
BEACH ROAD GOLF ESTATES  
COMMUNITY DEVELOPMENT DISTRICT**

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A Regular Meeting of the Beach Road Golf Estates Community Development District's Board of Supervisors was held on **Monday, November 14, 2016, immediately following the landowners' meeting at 1:00 p.m.**, at the offices of Lennar Homes, 10481 Six Mile Cypress Parkway, Fort Myers, Florida 33966.

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**Present at the meeting were:**

Alex Hinebaugh	Vice Chair
Ashley Kingston	Assistant Secretary
Dalton Drake	Assistant Secretary
Steve Gabor	Assistant Secretary

**Also present were:**

Chuck Adams	District Manager
Greg Urbancic	District Counsel
Dave Underhill	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 2:10 p.m., and noted, for the record, that Supervisors Hinebaugh, Kingston, Drake and Gabor were present, in person. Supervisor Smith was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors [Seats 1, 2 & 5] (the following to be provided in a separate package)**

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Hinebaugh and Ms. Kingston. The Oath of Office would be administered to Mr. Smith at a future meeting.

- 42 Mr. Adams provided and briefly explained the following:
- 43 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and**
- 44 **Employees**
- 45 **B. Membership, Obligations and Responsibilities**
- 46 **C. Financial Disclosure Forms**
- 47 **i. Form 1: Statement of Financial Interests**
- 48 **ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
- 49 **iii. Form 1F: Final Statement of Financial Interests**
- 50 **D. Form 8B – Memorandum of Voting Conflict**

51

52 **FOURTH ORDER OF BUSINESS** **Consideration of Resolution 2017-1,**  
 53 **Canvassing and Certifying the Results of**  
 54 **the Landowners’ Election**  
 55

56 Mr. Adams presented Resolution 2017-1 for the Board’s consideration. Mr. Smith and  
 57 Mr. Hinebaugh each received 198 votes and Ms. Kingston received 197 votes. Mr. Smith and  
 58 Mr. Hinebaugh would serve four-year terms, and Ms. Kingston would serve a two-year term.

60 **On MOTION by Mr. Drake and seconded by Ms. Kingston,**  
 61 **with all in favor, Resolution 2017-1, Canvassing and Certifying**  
 62 **the Results of the Landowners’ Election, was adopted.**

63  
 64  
 65 **FIFTH ORDER OF BUSINESS** **Consideration of Resolution 2017-2,**  
 66 **Electing Officers of the District**  
 67

68 Mr. Adams presented Resolution 2017-2 for the Board’s consideration. After an election,  
 69 or appointment, the Board must consider its slate of officers. Prior to the election, Mr. Smith  
 70 served as Chair, Mr. Hinebaugh served as Vice Chair, the remainder of the Board served as  
 71 Assistant Secretaries, Mr. Adams served as Secretary and Mr. Wrathell served as Treasurer and  
 72 an Assistant Secretary.

73 Mr. Drake nominated the existing slate of officers. No other nominations were made.

75 **On MOTION by Mr. Drake and seconded by Mr. Hinebaugh,**  
 76 **with all in favor, Resolution 2017-2, Electing Officers of the**  
 77 **District, as nominated, was adopted.**

78

79 **SIXTH ORDER OF BUSINESS** **Update: Installation of Increased Speed**  
80 **Limit Signage**

81  
82 Mr. Underhill communicated with the City Attorney, who requested that the CDD  
83 prepare an agreement for speed limit enforcement. If needed, an example would be provided, to  
84 submit to the City, Sheriff’s Department and the District. Mr. Adams suggested obtaining a  
85 sample agreement.

86  
87 **SEVENTH ORDER OF BUSINESS** **Acceptance of Unaudited Financial**  
88 **Statements as of September 30, 2016**

89  
90 Mr. Adams presented Unaudited Financial Statements as of September 30, 2016.

91  
92 **EIGHTH ORDER OF BUSINESS** **Approval of October 17, 2016 Regular**  
93 **Meeting Minutes**

94  
95 Mr. Adams presented October 17, 2016 Regular Meeting Minutes and asked for any  
96 additions, deletions or corrections.

97  
98 **On MOTION by Mr. Hinebaugh and seconded by Mr. Drake,**  
99 **with all in favor, the October 17, 2016 Regular Meeting**  
100 **Minutes, as presented, were approved.**

101  
102  
103 **NINTH ORDER OF BUSINESS** **Other Business**

104  
105 Mr. Adams stated that the Panther Mitigation Property Interlocal Agreement was being  
106 circulated. GL Homes elected to eliminate the Beach Road Estates CDD; therefore, the CDD  
107 would be working directly with Mr. Richard Arkin, of GL Homes. The Agreement was  
108 approved, in substantial form. If no significant responses are received from Ms. Kilinski or Mr.  
109 Arkin, all parties would execute the Agreement and it would be recorded.

110  
111 **TENTH ORDER OF BUSINESS** **Staff Reports**

112  
113 **A. District Counsel**

114 Mr. Urbancic stated that Requisitions 2 through 6 were close to being finalized and  
115 should be funded this week.

116 **B. District Engineer**

117 There being no report, the next item followed.

118 **C. District Manager**

119 **i. NEXT MEETING DATE: December 19, 2016 at 1:00 P.M.**

120 Mr. Adams stated that the next meeting will be held on December 19, 2016 at 1:00 p.m.,  
121 at this location.

122

123	<b>ELEVENTH ORDER OF BUSINESS</b>	<b>Audience</b>	<b>Comments/Supervisors'</b>
124		<b>Requests</b>	

125

126 There being no audience comments or Supervisors' requests, the next item followed.

127

128	<b>TWELFTH ORDER OF BUSINESS</b>	<b>Adjournment</b>
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129

130 There being no further business to discuss, the meeting adjourned.

131

<p>132 <b>On MOTION by Mr. Hinebaugh and seconded by Mr. Drake,</b></p> <p>133 <b>with all in favor, the meeting adjourned at 1:17 p.m.</b></p>
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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair

DRAFT